1/14

# **Monitoring Legislation**

# **Open Public Meetings Act/Public Records Act**

(1) - Open Public Meetings Act and Public Records Act - COVID-19 SENATE CONCURRENT RESOLUTION 8402 "[...] the 12 following orders issued by Governor Jay Inslee in response to the 13 COVID-19 state of emergency are hereby extended until the termination 14 of the state of emergency pursuant to RCW 43.06.210, or until 15 rescinded by gubernatorial or legislative action, whichever occurs first: [...] Proclamations [...] 20-28 [...]"

# 20-28.15 Open Public Meetings Act and Public Records Act Proclamations

- Coronavirus State Proclamations and Guidance: scroll to Open Public Meetings Act (OPMA)
   Proclamation 20-28.15 (January 19, 2021) and Senate Concurrent Resolution 8402 (signed January 18, 2021)
  - Extends OPMA provisions for the duration of the emergency or until amended/rescinded.
  - Continues to tie in-person meetings to the requirements for "business meetings" in the Miscellaneous Venues guidance document, which prohibits in-person business meetings in Phase 1 but allows optional in-person meeting components in Phases 2 and 3 subject to room capacity and public health requirements.

# **Statewide Government**

Washington State Legislature

- House Floor Calendar
- Senate Floor Calendar
- Committee Schedules

Laws and Agency Rules

Legislative Hotline: 1.800.562.6000

Accessing the Legislature Remotely

# Participating in the Legislative Process

• Unsure where to start? Call the Legislative Hotline at 800-562-6000.

- Send an email to your elected official(s).
- Use the comment section on any Bill form to send a message to your elected official about that specific bill (locate a bill here)
- Register to testify in a committee hearing
- Submit written testimony to a committee for a hearing on a specific bill
- Use the Committee Sign-In Remote Testimony page to register to have your position on a bill noted for Legislative record

Poverty Reduction Work Group PDF guide to Participating Remotely in a Committee Hearing

#### Find Your District

## Member Information

- House
- Senators

## Committees

#### Legislative Agencies

Legislative Information Center

- Contacting Your Legislators
- Legislative Documents in Alphabetical Order or by Category
- Data, Statistics, and Publications
- Classes and Tutorials
- Online Order Form
- Suggestions and Comments

## **Public Records Requests**

For information about submitting a public records request to either the House or the Senate, please follow the links below:

- House Public Records Request
- Senate Public Records Request

## **Tracking Lawmaking**

#### **Bill Information**

• Locate current and historical Bills - summaries and full texts

#### **Track Bills**

• Receive automatic updates

#### Legislative Email Updates

• Receive newsletters about Legislative actions

## Legislative RSS Feeds

#### LegiScan

- LegiScan launched to support the release of the national LegiScan data service, providing the nation's first impartial real-time legislative tracking service designed for both public citizens and government affairs professionals across all sectors in organizations large and small.
- Active Washington Bills (Introduced, Engrossed, Enrolled, Passed)
- Most Monitored Washington Bills
- Top Washington Sponsors
- Top Washington Committees
- Washington Sessions

# **County-Wide Government**

#### Snohomish County Government: Organizational Chart

Who Represents You? - Search by Address

- By typing in your address above, you will access personalized voter information:
  - Political and taxing districts in which you reside
  - Your elected representatives and their contact information

#### Meetings & Webcasts

- Check website above for changes to meeting schedules, meeting announcements, and remote access/login information
- Archives of agendas and minutes available from 2016 to present
- Council Documents archived to 1980
- Historical Documents dating to 1956 (some may no longer be in effect)

	FREQUENCY	DAY OF WEEK	TIME	LOCATION	ALTERNATE
ADMINISTRATIVE	Weekly	Mondays	110.30	Robert J. Drewel Bldg, Jackson Board Rm	Zoom link

	FREQUENCY	DAY OF WEEK	TIME	LOCATION	ALTERNATE
GENERAL LEGISLATURE	Weekly	Wednesdays	9:00 AM	Robert J. Drewel Bldg, Jackson Board Rm	Zoom link
PUBLIC HEARINGS	Weekly	Wednesdays	10:30 AM	Robert J. Drewel Bldg, Jackson Board Rm	Zoom link
PUBLIC WORKS COMMITTEE	Semimonthly	1st/3rd Tues	9:00 AM	Robert J. Drewel Bldg, Jackson Board Rm	Zoom link
PLANNING & COMMUNITY DEVELOPMENT	Semimonthly	1st/3rd Tues	10:30 AM	Robert J. Drewel Bldg, Jackson Board Rm	Zoom link
LAW & JUSTICE/HUMAN SERVICES	Semimonthly	2nd/4th Mon	1:30 PM	Robert J. Drewel Bldg, Jackson Board Rm	Zoom link
OPERATIONS	Semimonthly	2nd/4th Tues	9:00 AM	Robert J. Drewel Bldg, Jackson Board Rm	Zoom link
FINANCE	Semimonthly	2nd/4th Tues	10:30 AM	Robert J. Drewel Bldg, Jackson Board Rm	Zoom link

(Pursuant to Snohomish County Charter Section 2.60, the county council shall include at least one evening meeting in each council district per year – Meeting dates and times to be determined for 2021).

The public may provide public comment:

- remotely during the meeting;
- submit by e-mail to the Council Clerk at contact.council@snoco.org; or
- via mail to 3000 Rockefeller Ave M/S 609, Everett, WA 98201.

Emailing comments 24 hours prior to the meeting will ensure your comment is distributed to Councilmembers and appropriate staff. NOTE: All public comment and testimony are public records and may be subject to disclosure pursuant to the Public Records Act, RCW Chapter 42.56. Any contact information you provide, including address, e-mail address, and phone number, will be available to the public on the Council's website.

**Snohomish County Boards & Commissions** 

## County Council District Maps & Representatives

#### **Snohomish County Representatives**

NAME	DIST.	CITIES	EMAIL	PHONE	PAGE	WEBSITE/SOCIAL MEDIA
Nate Nehring	1	View Cities	Nate.Nehring@snoco.org	425-388-3494	Council Profile	Website
						Twitter
						LinkedIn
Megan Dunn	2	View Cities	megan.dunn@snoco.org	425-388-3494	Council Profile	Facebook
Stephanie Wright	3	View Cities	Stephanie.Wright@snoco.org	425-388-3494	Council Profile	Website
						Facebook
						LinkedIn
Jared Mead	4	View Cities	jared.mead@snoco.org	425-388-3494	Council Profile	Website
						Twitter
Sam Low	5	View Cities	Sam.Low@co.snohomish.wa.us	425-388-3494	Council Profile	Website
						Facebook

# **Municipal & Tribal Government**

Title 35 RCW Cities and Towns Chapter 35.01 RCW Municipal Corporations Classified

• Defines first- and second-class cities and towns based on population size

RCW 35A.12.010 Elective city officers—Size of council.

- Describes the Mayor-Council plan of governance of a municipality
- The government of any [...] city electing to adopt the mayor-council plan of government authorized by this chapter shall [have] an elected mayor and an elected council.
- The council of a non-charter code city [with] than twenty-five hundred [residents] shall consist of five members;
- [W]hen there are twenty-five hundred or more [residents], the council shall consist of seven members. (click link above to see more details)
  - RCW 35A.12.110 Council meetings.
    - The city council and mayor shall meet regularly, at least once a month, at a place and [times] designated by the city council.
    - All final actions on resolutions and ordinances must take place within the [...] limits of the city.
    - Special meetings may be called by the mayor or any three members of the council by written notice delivered to each member of the council at least twenty-four hours before the time specified for the proposed meeting.

- All council meetings shall be open to the public except as permitted by Chapter 42.30 RCW.
- No ordinance or resolution shall be passed, [etc.] at any meeting not open to the public, nor at any public meeting the date of which is not fixed by ordinance, resolution, or rule, unless public notice of such meeting has been given [...], as provided in RCW 42.30.080.
- A journal of all proceedings shall be kept, which shall be a public record. (click RCW 35A.12.110 to see more details)

## Chapter 35.18 RCW COUNCIL-MANAGER PLAN

- Chapter contains codes defining the Council-City Manager plan of governance of a municipality
- RCW 35.18.010 The council-manager plan.
- Under the council-manager plan of city government, the councilmembers shall be the only elective officials.
- The council shall appoint an officer whose title shall be "city manager" who shall be the chief executive officer and head of the administrative branch of city or town government.
- The city manager shall be responsible to the council for the proper administration of all affairs of the city or town.
- RCW 35.18.020 Number of councilmembers—Wards, districts—Terms—Vacancies.
- The number of councilmembers in a city or town operating with a council-manager plan of government shall be based upon the latest population of the city or town that is determined by the office of financial management as follows:
  - A city or town having not more than two thousand inhabitants, five councilmembers; and
  - A city or town having more than two thousand, seven councilmembers. (click on link for more details)
- https://app.leg.wa.gov/RCW/default.aspx?cite=35.18.170 RCW 35.18.170 Council meetings.
  - The council shall meet at the times and places fixed by ordinance but must hold at least one regular meeting each month.
  - The clerk shall call special meetings of the council upon request of the mayor or any two members. Requests for special meetings shall state the subject to be considered and no other subject shall be considered at a special meeting.
  - $\circ$  All meetings of the council and of committees [...] shall be open to the public.
  - [T]he rules of the council shall [provide the] citizens of the city or town [with] a reasonable opportunity to be heard at any meetings in regard to any matter being considered [at the meeting]. (click link for more details)

# YOUR CITY, TOWN, OR TRIBE:

Click on the name of your city, town, or tribe to access information about council meetings, boards and commissions, and school districts.

# Snohomish County Tribal Partnerships

SNOCOCAN INFORMATION PAGE	OFFICIAL WEBSITE
Arlington	http://www.arlingtonwa.gov/
Bothell	http://www.ci.bothell.wa.us/
Brier	http://www.ci.brier.wa.us/
Darrington	https://townofdarrington.com/
Edmonds	http://www.edmondswa.gov/
Everett	https://www.everettwa.gov/
Gold Bar	https://cityofgoldbar.us/
Granite Falls	http://ci.granite-falls.wa.us/
Index	https://www.facebook.com/IndexWa/about/?ref=page_internal
Lake Stevens	https://www.lakestevenswa.gov/
Lynnwood	https://www.lynnwoodwa.gov
Marysville	https://marysvillewa.gov/
Mill Creek	https://www.cityofmillcreek.com/
Monroe	http://www.monroewa.gov/
Mountlake Terrace	http://www.cityofmountlaketerrace.com
Mukilteo	https://mukilteowa.gov/
(sa?qʷəbixʷ-suyaオ゚?bixʷ) Sauk- Suiattle Indian Tribe	http://www.sauk-suiattle.com
Snohomish	https://www.snohomishwa.gov/
Stanwood	https://stanwoodwa.org/
(stuləg <sup>w</sup> ábš) Stillaguamish Tribe of Indians	https://www.stillaguamish.com
Sultan	https://www.ci.sultan.wa.us/
Tulalip Tribes	https://www.tulaliptribes-nsn.gov
Woodway	https://www.townofwoodway.com/

# **Statewide Education Legislation**

# WASHINGTON OFFICE OF THE SUPERINTENDENT OF PUBLIC INSTRUCTION (OSPI)

WA Office of the Superintendent of Public Instruction

- Contact Info
- The goal of Washington's K-12 education system is to prepare every student for postsecondary pathways, careers, and civic engagement.
- Led by Superintendent Chris Reykdal, OSPI is the primary agency charged with overseeing

public K-12 education in Washington state.

- Working with the state's 295 public school districts and 6 state-tribal education compact schools, OSPI allocates funding and provides tools, resources, and technical assistance so every student in Washington is provided a high-quality public education.
- OSPI is housed in the Old Capitol Building in Olympia.
- OSPI Current Workgroups
- Stay Connected
  - Newsletters, social media, Medium posts
- Chapter 28A.300 RCW Superintendent of Public Instruction

# WASHINGTON STATE BOARD OF EDUCATION

https://www.sbe.wa.gov/about-us WA State Board of Education

- Contact Us
- The purpose of the Washington State Board of Education is to:
  - Provide advocacy and strategic oversight of public education;
  - Implement a standards-based accountability system to improve student academic achievement;
  - Provide leadership in the creation of a system that personalizes education for each student and respects diverse cultures, abilities, and learning styles; and
  - Promote achievement of the Basic Education Act goals of RCW 28A.150.210.
- Board Meetings (currently held remotely due to COVID-19)
- Archived Meeting Materials
- RCW 28A.305.011 Board membership—Terms—Compensation.
- RCW 28A.150.210 Basic Education Goals of School Districts

WA State Board of Education: Board Members Biographies of Board Members available here

- Membership Overview
  - Descriptions of Board Member roles, how members are selected, term limits, etc.
- Student Representatives

NAME	СІТҮ	EMAIL	POSITION	ТҮРЕ	TERM #	TERM PERIOD
MJ Bolt	Spokane Valley	mjbolt356@gmail.com	Region #1 Eastern WA - Vice-Chair	Elected	2	01/2016-01/2024
Ryan Brault	Pasco	ryanbraultsbe@gmail.com	Region #2 Eastern WA	Elected	1*	01/2017-01/2022
Mary Fertakis, M. Ed.	Tukwila	maryfertakissbe@gmail.com	Region #3 Western WA	Elected	1	01/2020-01/2024

NAME	СІТҮ	EMAIL	POSITION	ТҮРЕ	TERM #	TERM PERIOD
Patty Wood	Kelso	pattywoodsbe@gmail.com	Region #4 Western Wa - Executive Committee Member	Elected	2	01/2017-01/2025
Peter Maier	Seattle	pmaiersbe@gmail.com	Region #5 Western WA - Board Chair	Elected	2	01/2014-01/2022
Harium Martin-Morris	Seattle	hariumsbe@gmail.com	Position #1 Executive Committee Member at Large	Appointed	1*	03/2018-01/2025
Kevin Wang	Bellevue	kevinwangwasbe@gmail.com	Position #2	Appointed	1*	05/2020-01/2025
Bill Kallappa II	Tumwater	kallappa.bill@nisqually-nsn.gov	Position #3 Executive Committee Member at Large	Appointed	1	02/2019-01/2023
Holly Koon MEd, NBCT	Deming	holly.sbe@gmail.com	Position #4	Appointed	2	02/2018-01/2021
Dr. Susana Reyes	Kennewick	drsusanareyes@gmail.com	Position #5	Appointed	1	03/2019-01/2022
Dr. Paul Pitre	WSU Everett	paulsbe19@gmail.com	Position #6	Appointed	1*	01/2019-01/2023
Jeff Estes	Richland	jeffestessbe@gmail.com	Position #7	Appointed	2	03/2014-01/2022
Jan Brown	Tacoma	jbrownsbe@gmail.com	Private Schools Representative	Elected	1	01/2020-01/2024
Chris Reykdal	Olympia	chris.reykdal@k12.wa.us	Superintendent	Elected	2	01/2017-01/2024
Margarita Amezcua	Auburn	mamezcuasbe@gmail.com	Student Representative	Elected*	2	07/2019-06/2021
McKenna Roberts	Okanogan	mckennarobertssbe@gmail.com	Student Representative	Elected*	1	07/2020-06/2022

# WASHINGTON STATE SCHOOL DIRECTORS' ASSOCIATION (WSSDA)

WA State School Directors' Association

- WSSDA has grown to include 1,477 locally elected school board directors from across Washington.
- As a state agency, per Chapter 28A.345 RCW, WSSDA supports its members with researchbased leadership development resources, policy and legal guidance, and legislative advocacy.
- School board directors build the future of public education by setting the policy, governance, and budgetary priorities for all of Washington's 295 school districts serving approximately 1.1 million students.

- RCW 28A.343.300 Directors—Terms—Number.
  - First- and second-class school districts will have 5 Directors
  - Exception: First-class school districts with 4000 or more students will have 7 Directors
- RCW 28A.400.010 Employment of superintendent—Superintendent's qualifications, general powers, term, contract renewal.
  - In all districts the board of directors shall elect a superintendent who shall have such qualification as the local school board alone shall determine.
  - The superintendent shall have supervision over the several departments of the schools thereof and carry out such other powers and duties as prescribed by law.
  - More details about contract length, renewal, and more available at the link above for RCW 28A.400.010.
- WSSDA WA State School Board Standards (See table below for information regarding open School Board meetings and record-keeping pp. 5-6)

BENCHMARKS OF SUCCESS	INDICATORS FOR EVALUATION	REFERENCES
	<ol> <li>Does the board base its decisions on what is best for students?</li> </ol>	Townsend, R.S., Brown, J.R. and Buster, W.L. (2005)
in a fair, respectful and responsible manner.	2. Does the board conduct its meetings in a businesslike manner?	A practical guide to effective school board meetings,
	3. Do board meeting agendas and minutes provide meaningful details	Thousand Oaks, CA: Corwin Press.
	regarding the business of the board in a way that the public can	
	understand the issues addressed and the decisions made?	Carol, L.N., Cunningham, L.L., Danzberger, J.P., Kirst,
	4. Does the board ensure that time spent on each agenda item is	M.W., McCloud, B.A., and Usdan, M.D. (1986). <i>School boards:</i>
	appropriate in terms of the item's importance and impact on student	Strengthening grass roots leadership. Washington, D.C.:
	learning?	Institute for Educational Leadership.
	5. Does the board use methods to study and gain a deeper understanding of	
	issues (e.g., study sessions, work groups, board training or public	
	forums)?	
	6. Does the board model civility in all its interactions?	

#### Standard 1. Provide responsible school district governance by:

BENCHMARKS OF SUCCESS	INDICATORS FOR EVALUATION	REFERENCES
b. Ensuring the board is accountable and open	1. Does the board understand and comply with the Open Public Meetings	Henderson, E., Henry, J, Saks, J.B, and Wright, A. (2001) <i>Team</i>
to the public including seeking divergent	Act? (1)	<i>leadership for student achievement.</i> Alexandria, VA: National
perspectives in its decision making process.	2. Does the board encourage the public to attend board meetings and	School Boards Association.
	provide input on topics before the board, including hosting informal	
	opportunities for the public to discuss issues and district performance? (1)	Carol, L.N., Cunningham, L.L., Danzberger, J.P., Kirst,
	3. Does the board make available to the public, with sufficient notice and	M.W., McCloud, B.A., and Usdan, M.D. (1986). <i>School boards:</i>
	time for input, information which supports board discussions and decisions?	Strengthening grass roots leadership. Washington, D.C.:
	4. Does the board follow a defined process for gathering input from the	Institute for Educational Leadership.
	community, staff and other stakeholders prior to making critical decisions?	
	5. Does the board carry out annual evaluations of its own performance and	Washington State School Directors' Association. (2008). <i>The</i>
	set goals for improvement?	evaluation process: Board self- assessment and superintendent
	6. Does the board solicit input from the public regarding its own	<i>evaluation.</i> Olympia, WA: WSSDA.
	performance?	

## WASHINGTON STUDENT ACHIEVEMENT COUNCIL (WSAC)

#### WA Student Achievement Council

- Contact: Council Communications: media@wsac.wa.gov; 360.753.7800

   Subscribe to newsletter
- The Washington Student Achievement Council (WSAC) is a nine-member council supported by a cabinet-level state agency.
- By statute, the Council provides strategic planning, oversight, advocacy, and program administration to support increased student success and higher levels of educational attainment in Washington.

- Chapter 28B.77 RCW Student Achievement Council Laws that govern the WSAC
- The Student Achievement Council closely collaborates with the following agencies and organizations:
  - Four-Year Institutions (Council of Presidents)
  - Independent Colleges of Washington
  - Office of Superintendent of Public Instruction
  - State Board for Community and Technical Colleges
  - Workforce Training and Education Coordinating Board
  - Washington State Board of Education
  - Washington STEM
- Meetings, Schedule, Workgroups, Archived Materials (Agendas and Minutes)
- News (Meetings and Zoom links also announced here)

# WASHINGTON STATE OFFICE OF THE EDUCATION OMBUDS (OEO)

## WA State Office of the Education Ombuds

- Contact Information and Procedures
- News and Events
  - Sign up for newsletters
  - Watch webinars (Ask an Ombudsman, Community Clinics, etc.)
  - Social Media contacts
- We believe that good policy begins with positive relationships.
- We listen to the perspectives of families, students, educators, and community advocates, and share those voices in state policy conversations to improve outcomes for students.
- We also share policy changes with families and communities to make sure that they know what is happening and can give their feedback.
- Under our strategic plan, we are focusing on improving statewide policies that affect K-12 students who are:
  - Out of school, including students with disabilities receiving partial school days
  - People of color, Black, or indigenous
  - Experiencing homelessness
  - In kinship or foster care
  - $\circ\,$  Involved with the juvenile justice or juvenile rehabilitation systems
  - Immigrant, refugee, asylee, or migrant, or students or families whose primary language(s) is not English, or
  - Receiving Wraparound with Intensive Services (WISe) or Children's Long Term Inpatient Programs (CLIP) supports
- OEO serves as a valued partner in many statewide policy discussions (Visit top link above for list of committees, etc.)
- Frequently Asked Questions
- Publications and Resources for Families
  - $\,\circ\,$  Information on how to be an advocate, policy recommendations, etc.
  - Publications available in various languages

# **School District Boards of Directors**

School Search - Find Your School, Find Your School District (NCES - National Center for Education Statistics)

## SCHOOL DISTRICTS - ALPHABETICAL ORDER BY TOWN

- Use this table to find your school district's School Board director and meeting information.
- Clicking on the link for your School Board will redirect you to an internal SnoCoCAN with condensed information about your School Board, as well as links to your School Board website.

CITY/TOWN	SCHOOL DISTRICT	LIST OF SCHOOLS IN DISTRICT	SCHOOL BOARD
ARLINGTON	Arlington School	Arlington School	Arlington School District
	District	District	School Board
	Lakewood School	Lakewood School	Lakewood School District
	District	District	School Board
BOTHELL	Everett School District	Everett School District	Everett School District School Board
	Northshore School	Northshore School	Northshore School District
	District	District	School Board
BRIER	Edmonds School	Edmonds School	Edmonds School District
	District	District	School Board
DARRINGTON	Darrington School	Darrington School	Darrington School District
	District	District	School Board
EDMONDS	Edmonds School	Edmonds School	Edmonds School District
	District	District	School Board
	Mukilteo School	Mukilteo School	Mukilteo School District
	District	District	School Board
EVERETT	Everett School District	Everett School District	Everett School District School Board
	Mukilteo School	Mukilteo School	Mukilteo School District
	District	District	School Board
	Snohomish School	Snohomish School	Snohomish School District
	District	District	School Board
GOLD BAR	Sultan School District	Sultan School District	Sultan School District School Board
GRANITE FALLS	Granite Falls School	Granite Falls School	Granite Falls District School
	District	District	Board

CITY/TOWN	SCHOOL DISTRICT	LIST OF SCHOOLS IN DISTRICT	SCHOOL BOARD
INDEX	Index School District	Index School District	Index School District School Board
LAKE STEVENS	Lake Stevens School	Lake Stevens School	Lake Stevens School
	District	District	District School Board
LYNNWOOD	Edmonds School	Edmonds School	Edmonds School District
	District	District	School Board
	Mukilteo School	Mukilteo School	Mukilteo School District
	District	District	School Board
MARYSVILLE	Lakewood School	Lakewood School	Lakewood School District
	District	District	School Board
	Marysville School	Marysville School	Marysville School District
	District	District	School Board
MILL CREEK	Everett School District	Everett School District	Everett School District School Board
MONROE	Monroe School	Monroe School	Monroe School District
	District	District	School Board
MOUNTLAKE TERRACE	Edmonds School	Edmonds School	Edmonds School District
	District	District	School Board
MUKILTEO	Mukilteo School	Mukilteo School	Mukilteo School District
	District	District	School Board
SNOHOMISH	Monroe School	Monroe School	Monroe School District
	District	District	School Board
	Snohomish School	Snohomish School	Snohomish School District
	District	District	School Board
STANWOOD	Stanwood Camano	Stanwood Camano	Stanwood Camano School
	School District	School District	District School Board
SULTAN	Sultan School District	Sultan School District	Sultan School District School Board
UNINCORPORATED	Edmonds School	Edmonds School	Edmonds School District
	District	District	School Board
WOODWAY	Edmonds School	Edmonds School	Edmonds School District
	District	District	School Board

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